



**CONSENT to REQUEST CONSUMER REPORT &  
INVESTIGATIVE CONSUMER REPORT INFORMATION**

PLEASE TYPE OR PRINT

I, \_\_\_\_\_  
 LAST NAME FIRST NAME MIDDLE NAME (PLEASE INCLUDE Jr., Sr., II, III Etc.)

understand that TAP Worldwide ("Company"), will use Sterling InfoSystems Inc., 249 W. 17<sup>th</sup> St. New York, NY 10011 (8777) 424-2457 to obtain a consumer report and/or investigative consumer report (Report) as part of the hiring process. I also understand that if hired to the extent permitted by law, TAP Worldwide may obtain further Reports from Sterling so as to update, renew, or extend my employment.

I understand Sterling InfoSystems Inc.'s ("Sterling") investigation may include obtaining information regarding my credit background bankruptcies, lawsuits, judgments, paid tax liens, unlawful detainer actions, failure to pay spousal or child support, accounts placed for collection, character, general reputation, personal characteristics and standard of living, driving record and criminal record, subject to any limitations imposed by applicable federal and state law. I understand such information may be obtained through direct or indirect contact with former employers, schools, financial institutions, landlords and public agencies or other persons who may have such knowledge. If an investigative consumer report is being requested, I understand such information may be obtained through any means, including but not limited to personal interviews with my acquaintances and/or associates or with others whom I am acquainted. I also give permission to release my drug and alcohol information and accident history as per section 49 CFR Parts 40.25, 382 and 391 of FMCSA.

The Nature and scope of the investigation sought is indicated by the selected services below: <b>(Employer Use Only)</b>		√
<b>All Positions Require:</b> SSN Trace, Criminal Background Check, Sex Offender Search, Office of Foreign Assets Control		
<b>Additional Services:</b>	<b>Investigation Sought:</b>	
Technician/Mechanic	Motor Vehicle Report	
Accounting (PCI Compliance)	Consumer Credit Report	
Driver (DOT Compliance)	DOT Verification of Employment	
Other – Write in		

I acknowledge receipt of the attached summary of my rights under that Fair Credit Report Act and, as required by law, any related state summary of rights (collectively "Summary of Rights").

This consent will not affect my ability to question or dispute the accuracy of any information contained in a Report. I understand if TAP Worldwide, LLC makes a conditional decision to disqualify me based all or in part on my Report, I will be provided with a copy of the Report and another copy of the Summaries of Rights, and if I disagree with the accuracy of the purported disqualifying information in the Report, I must notify TAP Worldwide, LLC within five business days of my receipt of the Report that I am challenging the accuracy of such information from Sterling.

I hereby consent to this investigation and authorize TAP Worldwide, LLC to procure a Report on my background.

In order to verify my identity for the purposes of Report preparation, I am voluntarily releasing my date of birth, social security number and the other information and fully understand that all employment decision are based on legitimate non-discriminatory reasons.

The name, address and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries regarding the investigative consume report is: Sterling InfoSystems, Inc., 249 W. 17<sup>th</sup> St. 6<sup>th</sup> Floor, New York, NY 10011 (877) 424-+2457 or 5750 W. Oaks Blvd. Suite 100, Rocklin, CA 95765 (800) 942-2589

**California, Maine, Massachusetts, Minnesota, and New Jersey & Oklahoma Applicants Only:** I have the right to request a copy of any Report obtained by TAP Worldwide, LLC from STERLING by checking the box. (Check only if you wish to receive a copy)

**LAW ENFORCEMENT AGENCIES AND OTHER ENTITIES FOR POSITIVE IDENTIFICATION PURPOSES REQUIRE THE FOLLOWING INFORMATION WHEN CHECKING PUBLIC RECORDS. IT IS CONFIDENTIAL AND WILL NOT BE USED FOR ANY OTHER PURPOSES. PLEASE PRINT CLEARLY.**

_____ <b>Signed</b>		_____ <b>Today's Date</b>	
_____ <b>Name as it appears on your driver's license</b>		_____ <b>Position Applied For</b>	_____ <b>Male / Female</b>
_____ <b>Social Security Number</b>	_____ <b>Date of Birth</b>	_____ <b>Driver's License Number</b>	_____ <b>State</b>

**Other names you have used, or are also known as, including maiden name, name changes and any aliases:**

PLEASE PROVIDE ALL RESIDENTIAL ADDRESSES FOR THE PAST 7 YEARS

Mo. /Yr. / Mo. /Yr.

Current Address:	/					
	Street	Apt.#	City	State	Zip Code	From / To?
Former Address:	/					
	Street	Apt.#	City	State	Zip Code	From / To?
Former Address:	/					
	Street	Apt.#	City	State	Zip Code	From / To?
Former Address:	/					
	Street	Apt.#	City	State	Zip Code	From / To?

Office Use Only: Manager Requesting Background: \_\_\_\_\_ Store #: \_\_\_\_\_ Fax to: 310-667-9187

**California, Connecticut, Maryland, Oregon, Vermont and Washington State Applicants Only (AS APPLICABLE):** I further understand that TAP Worldwide will not obtain information about my credit history, credit worthiness, credit standing, or credit capacity unless: (I) the information is required by law; (II) I am seeing employment with a financial institution (California, Connecticut and Vermont only – in California the financial institution must be subject to Sections 6801 – 6809 of the U.S. Code and in Vermont it must be a financial institution as defined by 8 V.S.A. 11101(32), or a credit union as defined in 8 V.S.A. 30101(5)); (III) I am seeking employment with a financial institution that accepts deposits that are insured by a federal agency, or an affiliate or subsidiary of the financial institution or a credit union share guaranty corporation that is approved by the Maryland Commissioner of Financial Regulation or an entity or an affiliate of the entity that is registered as an investment advisor with the United States Securities and Exchange Commission (Maryland only); (IV) I am seeing employment in a position which involves access to confidential financial information (Vermont only); (V) I am seeing employment in a position which requires a financial fiduciary responsibility to the employer or a client of the employer; including the authority to issue payments, collect debts, transfer money, or enter into contracts (Vermont only); (VI) TAP Worldwide can demonstrate that the information is a valid and reliable predictor of employee performance in the specific position being sought or held; (VII) I am seeing employment in a position that involves access to an employer's payroll information (Vermont only); (VIII) the information is substantially job related, and the bona fide reasons for the information are disclosed to me in writing, (Complete the question below) (Connecticut, Maryland, Oregon and Washington only); (IX) I am seeing employment as covered law enforcement officer, emergency medical personnel, firefighter, police officer, peace officer or other law enforcement position (California, Oregon and Vermont only – in Oregon the police or peace officer position must be sought with a federally insured bank or credit union and in Vermont the law enforcement officer position must as defined in 20 V.S.A. 2358, the emergency medical personnel must be as defined in 24 V.S.A. 2651(6), and the firefighter position must be as defined in 20 V.S.A.3151(3), (X) the Company reasonably believes I have engaged in a specific activity that constitutes a violation of law related to my employment (Connecticut only); (XI) I am seeing a position with the state Department of Justice (California only); (XII) I am seeing a position as an exempt managerial employee (California only); and/or (XIII) I am seeking employment in a position (other than regular solicitation of credit card applications at a retail establishment) that involves regular access to all the following personal information of any one person: bank or credit card account information, social security number, and date of birth; I am seeking employment in a position that requires me to be a named signatory on the employer's bank or credit card or otherwise authorized to enter into financial contracts on behalf of the employer, I am seeing employment in a position that involves access to confidential or proprietary information of the Company or regular access to \$10,000 or more in cash (California only).

**Bona fide reasons why TAP Worldwide considers credit information substantially job related (complete if this is the sole basis for obtaining credit information) or in California and Vermont the company's basis for the credit check:**

**NY Applicants Only:** I also acknowledge that I have received the attached copy of Article 23A of New York's Correction Law. I further understand that I may request a copy of any investigative consumer report by contacting Sterling. I further understand that I will be advised if any further checks are required and provided the name and address of the consumer reporting agency.

**California Applicants and Residents:** If I am applying for employment in California or reside in California, I understand that I have the right to visually inspect the files concerning me maintained by an investigative consumer reporting agency during normal business hours and upon reasonable notice. This inspection can be done in person, and, if I appear in person and furnish proper identification; I am entitled to a copy of the file for a fee not to exceed the actual costs of duplication. I am entitled to be accompanied by one person of my choosing, who shall furnish reasonable identification. The inspection can also be done via certified mail if make a written request, with proper identification, for copies to be sent to a specified addressee. I can also request a summary of the information to be provided by telephone if I make a written request, with proper identification for telephone disclosure, and the toll charge, if any, for the telephone call is prepared by or directly charge to me. I further understand that the investigative consumer reporting agency shall provide trained personnel to explain to me any of the information furnished to me; I shall receive from the investigative consumer reporting agency a written explanation of any coded information contained in file maintained on me. "Proper identification" as used in this paragraph means information generally deemed sufficient to identify a person, including documents such as a valid driver's license, social security account number, military identification card and credit cards. I understand that I can access the following website: <http://sterlinginfosystems.com/privacy> to view Sterling's privacy practices, including information with respect to Sterling's preparation and processing of investigative consumer reports and guidance as to whether my personal information will be sent outside the United States or its territories.

# A Summary of Your Rights Under the Fair Credit Reporting Act

Para informacion en espanol, visite [www.consumerfinance.gov](http://www.consumerfinance.gov) o escribe a la Consumer Financial Protection Bureau, 1700 G St. NW, Washington, DC 20552.

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to [www.consumerfinance.gov](http://www.consumerfinance.gov) or write to: Consumer Finance Protection Bureau, 1700 G St. NW, Washington, DC 20552.**

**You must be told if information in your file has been used against you.**

Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.

- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - o a person has taken adverse action against you because of information in your credit report;
  - o you are the victim of identity theft and place a fraud alert in your file;
  - o your file contains inaccurate information as a result of fraud;
  - o you are on public assistance;
  - o you are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See [www.consumerfinance.gov](http://www.consumerfinance.gov) for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See [www.consumerfinance.gov](http://www.consumerfinance.gov) for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).

- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).

- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.

- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.consumerfinance.gov](http://www.consumerfinance.gov).

**States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:**

TYPE OF BUSINESS:	CONTACT:
1.a Banks, savings associations, and credit unions with total assets of over \$10 billion, and their affiliates	a. Consumer Financial Protection Bureau 1700 G St. NW, Washington, DC 20552
1.b Such affiliates that are not banks, saving associations, or credit unions also should list, in addition to CFPB	b. Federal Trade Commission Consumer Response Center – FCRA Washington, DC 20580 877-382-4367
2. To the extent not included in item 1 above	
a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks	a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney St. Ste 3450, Houston, TX 77010
b. State-member banks, branches and agencies of foreign banks (other than federal branches/ agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act	b. Federal Reserve Consumer Help Center PO Box 1200 Minneapolis, MN 55480
c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations	c.FDIC Consumer Response Center 1100 Walnut St. #11 Kansas City, MO 64106
d. Federal Credit Unions	d. National Credit Union Administration office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke St. Alexandria, VA 22314
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Dept. of Transportation, 1200 New Jersey Ave. SE, Washington, DC 20590
4. Creditors Subject to Surface Transportations Board	Office of Proceedings, Surface Transportation Board Dept. of Transportation 395 E. St. SW Washington, DC 20590
5. Creditors Subject to Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third St. SW, 58 <sup>th</sup> Floor, Washington DC 20416
7. Brokers and Dealers	Securities and Exchange Commission 100 F St. NE Washington DC 20549
8. Federal Land Banks/Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Dr, McLean VA 22102
9. Retailers, finance Companies, and All Other Creditors Not Listed Above	FTC Regional Office for region in which the creditor operates or Federal Trade Commission, Consumer Response Ctr – FCRA Washington DC 20580 877-382-4357