

**GENERAL SAFETY INSPECTION CHECKLIST  
4 WHEEL PARTS PERFORMANCE CENTERS**

<b>INSPECTION CRITERIA</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
<b>PERSONAL PROTECTIVE EQUIPMENT (PPE)</b>			
Safety glasses are being worn where designated and when needed.			
Face shields together with safety glasses are being worn to protect against flying particles.			
Splash goggles are being worn where chemical splash hazards exist.			
Hearing protection is being worn where and when required.			
Safety toed footwear (or appropriate protection) is being worn where and when required.			
Gloves are being used as required for protection against cuts, heat, cold, sharp objects, corrosives, chemical contact.			
Respirators are being worn properly and the correct respirator type is being worn.			
PPE is available and existing PPE in use is in good condition.			
Long hair is restrained to shoulder level or above when associates are working on or near equipment.			
<b>COMPRESSED GAS CYLINDERS</b>			
Cylinders are marked with contents and hazard warning.			
Cylinders are stored away from excessive heat or cold.			
Cylinders are secured with restraint device to prevent tipping, falling, or rolling.			
Cylinder valve caps are secured on cylinders not in use.			
Valves are closed at the end of the job.			
Cylinders marked "Flammable" are stored at least 25 feet away from non-flammable cylinders.			
<b>PORTABLE (POWER OPERATED) TOOLS AND EQUIPMENT</b>			
Grinders, saws and similar equipment is provided with appropriate safety guards..			
Power tools are used with the correct shield, guard or attachment recommended by the manufacturer.			
Cord-connected, electrically-operated tools are equipped with effective grounding (3 prong plug) or are of the approved double insulated type			
Effective guards are placed over belts, pulleys, chains, sprockets on air compressors and the like.			
Portable fans are provided with full guards or screens having opening ½ inch or less.			
Pneumatic and hydraulic hoses on power operated tools are checked regularly for deterioration or damage.			
<b>HANDTOOLS</b>			
Tools and equipment (both company and worker-owned) are in good condition.			
Tools such as chisels and punches, which develop mushroomed heads duuing use, are reconditioned or replaced as necessary.			
Broken or fractured handles on hammers and similar equipment is replaced promptly.			
Cutting tool edges are kept sharp.			
<b>ABRASIVE WHEEL GRINDERS</b>			
Work rest is kept adjusted to within 1/8 inch of the wheel.			
Adjustable tongue on the top of the grinder is kept adjusted to within ¼ inch of the wheel.			
Side guards cover the spindle, nut and flange and 75% of the wheel diameter.			
Bench and pedestal grinders are permanently mounted.			
Goggles or face shield with safety glasses are worn when grinding.			
The maximum RPM rating of each abrasive wheel is compatible with the RPM rating of the grinder.			
Before new abrasive wheel is mounted, a visual inspection and ring test is conducted.			
Does the wheel show proper wear (no grinding on the sides of the wheel)			

	YES	NO	N/A
<b>INSPECTION CRITERIA</b>			
<b>FIRE SAFETY</b>			
Extinguishers are in their proper locations and the location is properly marked "extinguisher".			
The area in front of extinguishers is clear.			
Extinguishers are fully charged, pull pins and tamper seals are in place on all extinguishers.			
Fire-Main Valve and PIV valves to fire sprinkler system are in the OPEN position and locked in position with brake-away locks.			
<b>EMERGENCY EXITS</b>			
Exits are clearly marked with an EXIT sign.			
Exits are kept free of obstruction and unlocked.			
<b>EYE WASH AND SHOWER STATIONS</b>			
The path to all eye wash and shower stations is clear and unobstructed.			
Eye wash and shower unit monthly testing has been conducted and documented.			
Eye wash station solution is full (un-piped systems)			
<b>ELECTRICAL SAFETY</b>			
Extension cords are used only for temporary use.			
Extension cords in use are in good condition. (No electrical tape fixes)			
Extension cords in use are not exposed to excessive wear no moving objects making contact.			
Electrical equipment is de-energized before work is performed on it.			
Covers are present and closed on all electrical panels, boxes and outlets.			
Knock out plugs cover all holes in electrical panels and boxes.			
Wires are free from splits, cracks, separation or wear presenting a hazard.			
Wiring connections are intact, eliminating bare wires or loose connections, and proper hardware is present.			
Areas in front of electrical panels and disconnects is clear for a distance of at least 3 feet.			
Electrical panel switches are identified as to what the switch operates.			
<b>CHEMICAL HAZARDS AND COMMUNICATIONS</b>			
Chemical containers are properly labeled with name of contents and hazard warning.			
Chemical containers are properly stored.			
Flammable chemicals are stored in cabinet designed for flammable liquids.			
Material Safety Data Sheets (MSDS) exist for all hazardous chemical and available to workers.			
A master log exists identifying all chemicals used at the facility.			
<b>LADDERS</b>			
Equipped with non-slip feet that are in good condition.			
Ladder is in good condition.			
Non-conductive (non-metal) ladders are used when electrical work is done.			
<b>HOUSEKEEPING</b>			
Floors are in good repair and clear of debris, holes, cracks and other trip hazards.			
Aisles and exit routes are free from obstructions.			
Floors are free from water, oil, and other slipping hazards.			
There are adequate numbers of brooms, dust pans, trash cans, absorbents, and other cleaning supplies.			
Cords and hoses are kept off the floor to prevent tripping.			

Date: \_\_\_\_\_, Location: \_\_\_\_\_

Print Name of Inspector: \_\_\_\_\_, Signature \_\_\_\_\_